

**BOROUGH OF MANASQUAN AGENDA**  
**December 04, 2023 7:00 PM**

This Regular Meeting of the Mayor and Council of the Borough of Manasquan is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough. This agenda is complete to the extent known and formal action will be taken.

As a courtesy to the public this meeting may be attended via zoom. If for any reason the zoom portion of this meeting fails or is disconnected the in-person meeting will continue and action can/will be taken. After signing in you will be put into a meeting room and the Municipal Clerk will allow you access just before the meeting time.

<https://us06web.zoom.us/j/8830046931> or 1-646-876-9923

**ID# 883 004 6931**

**Moment of Silent Prayer**

**Pledge of Allegiance**

**Roll Call**

**Audience Participation - Limited to Agenda Items Only (time limit of 5 minutes)**

**Presentations**

1. Inlet Tug Donation
2. Turkey Trot Donation
3. Beachsmash Baseball (Big Sea Day) Donation

**Workshop Discussion:**

1. 2024 Committees - Discussion

**Other Items**

1. Engineer's Monthly Report
2. Office of Emergency Management Report - Coordinator Chris Tucker

**Consent Agenda:** These items will be enacted by one motion. If detailed deliberation is desired on any item, Council may remove that item from the consent agenda and consider it separately.

1. 304-2023 Refund Boat Storage Fee - Ariante
2. 305-2023 Appointing Wrestling Program Coordinator - Barowski
3. 306-2023 Approval to Submit Grant Application and Execute Grant - Stockton Lake Bulkhead Improvements
4. 307-2023 Authorizing Submission of Strategic Plan for Shore Alliance - FY2025
5. 308-2023 Auth. Mayor to Sign Facility Use Agreement - St. Denis
6. 309-2023 Approve Hourly Increase - Servidio
7. 310-2023 Authorizing Public Works Advancements - Kubu & Padgett
8. 311-2023 Auth. Exemption & Refund of Property Taxes- Samaritan Center
9. 312-2023 Auth Clerk to Advertise PT Recreation Program Coordinator
10. 313-2023 Auth. Beach Sales & Pre-Season Appointments
11. 314-2023 Payment of Bills

**Committee Reports**

**Audience Participation on Any Subject (comments limited to 5 minutes)**

**Closed Session**

1. Contractual - CALEA Accreditation
2. Personnel - Code/Construction
3. Personnel - Department Heads
4. Personnel - Public Works

**Adjournment**

## Borough of Manasquan Engineering Status Report Through November 2023

### A. ACTIVE ENGINEERING CAPITAL PROJECTS

#### 1. Sea Watch Recreational Improvements Final Design

This project consists of the final design for improvements at the Sea Watch Recreational Area. It is our understanding that the Borough would like to construct a raised one-story structure and improve the property for the purpose of providing multiple recreational uses for the community.

Anticipated facilities for beach goers include locker rentals, a sundries store, public restrooms, and a concession stand with an area for informal dining. We believe that to better enhance the recreational area, site improvements will also be needed for this project. Site improvements that have been discussed are improved ADA accessibility where needed within the site, the addition of sufficient bicycle parking, and reconfiguration of the existing parking lot.

**Status:** A proposal was authorized on December 2, 2019 and a kickoff meeting took place on December 20, 2019. Programming and feasibility are underway. Topographic and Boundary Survey have been completed. A meeting with Green Acres took place on March 12, 2020 to review uses within the property limits. A programming meeting took place with the project team on March 27, 2020. Further discussion between the Borough and the Project Team has been ongoing. Currently, the programming exercise for the building is ongoing to determine the necessary square footage based on the Borough's requested building uses. A conceptual plan of the building consisting of footprints and elevation views of the proposed building was provided to the Borough on June 12, 2020. An MCAC meeting occurred July 1, 2021. The conceptual site plan was provided to the Borough on July 23, 2021. A public meeting was held on August 12, 2021 and also discussed on August 17, 2021. A follow up public meeting was held on September 21, 2021 to discuss a revised concept. An NJDEP CAFRA Pre-Application meeting occurred in late January. The Conceptual Site Plan was provided to the Borough. The CAFRA package was submitted to NJDEP in June of 2021. Colliers Engineering & Design (CED) responded to comments received by NJDEP in late August and is awaiting the application to be deemed Administratively Complete. This project has entered the Public Comment Period which ran until December 17, 2021. A decision from NJDEP is expected 60 days after that date. CED has received comments from NJDEP and responded in January 2022. NJDEP has approved the technical modification to the previously approved Individual Permit. The project received certification from the Freehold Soil Conservation District. Bids were received in May of 2023 and rejected. The project was awarded to Sea Wolf Construction on July 24, 2023. A Pre-Construction meeting occurred in August 2023. **Construction started in Mid-September. Demolition of the existing buildings is complete. All piles have been installed. Utility and site work are underway.**

## 2. Mount Lane Roadway and Drainage Improvements

This project consists of road and drainage improvements along Mount Lane between Euclid Avenue and Virginia Avenue that has a history of drainage problems that cause dangerous ponding conditions. The estimated total construction cost for the project is approximately \$240,000.00; however, the estimate will be subject to change based upon revisions to the project scope. This project site is known for its chronic ponding, especially along Mount Lane's northern portion. Our goal is to improve the drainage throughout the project site that will help reduce nuisance flooding. ADA upgrades will be completed where required, as well as repairs to sidewalk and driveway aprons as needed. The entire project scope will be milled and overlaid upon completion of the improvements.

**Status:** Topographic Survey is complete. Design is ongoing. Recent information has informed us that South Monmouth Regional Sewerage Authority (SMRSA) is performing an analysis of the force main along Mount Lane and this project will be on hold until SMRSA informs the Borough about the severity of the required repairs. SMRSA informed the Borough no project will be required. This project was advertised in January of 2023 with Spring construction planned. Bids were received and an award was made in February 2023. Construction is complete. **This project is in project closeout.**

## 3. First Avenue Improvements - FY 2022 Local Aid

First Avenue is an essential roadway that provides access to the beach for the entire Borough. We know that the Borough wishes to proceed with the road improvements in an expedited manner after the summer season concludes on Labor Day, and we have structured our services to accommodate the Borough's desired schedule. The Borough recently received an FY 2021 NJDOT Municipal Aid Grant in the amount of \$250,000.00 for the roadway project and will be looking at alternative funding to get the most value in this contract. The current project limits are from Main Street to Riverside Drive.

**Status:** Authorization took place on February 22, 2022. Design is complete. This project was awarded to Black Rock Construction. A Pre-Construction meeting took place and Construction has commenced. **All concrete work has been completed, as well as drainage improvements. Remaining items are water valve and hydrant work, as well as sanitary improvements. The goal is to mill and pave by the end of the year, weather permitting.**

## 4. East Virginia Avenue and South Street Pump Station Improvements

This project includes proposed upgrades to the South Street Pump Station and East Virginia Avenue Pump Station in the Borough. Based on that initial investigation and discussion with Borough representatives, the following improvements to these pump stations are proposed: Replace dry well pumps with wet well submersible pumps at both pump stations; install new piping in wet well and new valve chamber at both pump stations; upgrade controls at both pump stations and replace level sensing equipment in wet wells; clean and epoxy coat wet wells; modify wet wells to increase diameter of upper sections for pump removal and add hatches; install bypass connection on the South Street Pump Station force main and add mixers or appropriate pumps to wet wells of both pump stations to mitigate grease buildup issues.

**Status:** Authorization took place in April 2022. Design was completed. Bids were received on June 30, 2022. The Borough has awarded this project and a Pre-Construction meeting took place in

October 2022. Construction is underway at both sites. **Both systems have been started up and are being monitored with the expectation that this project will be completed by the end of the year.**

#### 5. South Street Parking Lot Improvements

This project includes proposed upgrades to the parking area at South Street which has deteriorating pavement and is in need of replacement/renovation. We understand there is a sentiment that various expansions were performed over the years, but after inspection, it appears that the full site was not fully repaved and instead occurred in various smaller projects. This has led to many cracks and areas of settling that have become tripping hazards. This project will provide a full overlay of the parking lot along with site improvements.

**Status:** Authorization took place in February 2023. Design is completed. Bids were received and an award was made in May 2023. Construction is complete. **This project is in project closeout.**

#### 6. North Main Street Parking Lot Improvements

This project includes proposed upgrades to the parking area at North Main Street which has deteriorating pavement and is in need of replacement/renovation. As part of this project, the DCI building will be removed and the parking lot will expand to support the community. This project will provide a full overlay of the parking lot along with site improvements.

**Status:** Authorization took place in February 2023. Bids were received and an award was made in July 2023 to Shore Top Construction. Construction is complete. **This project is in project closeout.**

#### 7. Water Storage Tank Painting and Repairs

This project involves the repair and painting of the 300,000-gallon elevated finished water storage tank located at the Water Treatment Facility. Painting and repairs included in the project documents will be as recommended in the Suez report from the October 2020 inspection. With water demand being significantly higher during the summer months, the project documents will limit repairs and painting such that the tank can remain in service between Memorial Day and Labor Day. This project is in conjunction with another task involving the interconnection study that the Borough is looking to develop when the water tank goes offline.

**Status:** Authorization took place in February 2023. **Design is ongoing.**

## B. GRANTS & FUNDING

#### 1. NJHT Grant Management Assistance for Squan Beach Life Saving Station

The Borough was awarded a \$75,000.00 New Jersey Historic Trust (NJHT) Level I Capital Preservation Grant for Exterior Repairs at the Squan Beach Life Saving Station. The grant will be used to partially reimburse the Borough for the exterior repairs at the Squan Beach Life Saving Station project, part of

which was completed. Our office is assisting with management and implementation of the grant. A kickoff meeting was held April 18, 2018.

**Status:** The grant agreement has been executed and our office is assisting with this request for reimbursement. A meeting was held with the Borough, CED and the NJHT on September 26, 2019. The historical architect and preservation committee are refining the scope of re-bid of remaining project items to draw down the entire grant balance. A hearing was held on March 2, 2020 on the adoption of prequalification regulations for general restoration contractors for the anticipated bid. Bid opening took place August 6, 2020. **Our office is working with the NJHT and Borough on reporting and reimbursement activities.**

## 2. 2023 Monmouth County CDBG

While the Borough has not received official notice that a 2022 round grant was denied, the 2022 application did not preliminarily fall within the County's fundable range. We are preparing to submit the same project, Euclid Ave Improvements Phase 2, for the 2023 round. The deadline was July 22, 2022.

**Status:** Application submitted. **The Borough was formally notified of an award and grant agreement via letter dated August 7, 2023.**

## 3. 2023 NJDOT Local Transportation Projects Fund (LTPF)

An application is in progress for NJDOT's discretionary grant program to fund the Stockton Lake Bulkhead project due by June 2, 2023.

**Status:** Application was submitted. Award announcements are pending and were expected in Summer 2023. The application has not yet been denied or awarded funding and NJDOT will not indicate when that it expected. The FY 2024 round is open and we are proactively re-applying to that round.

## 4. 2024 NJDOT State Aid

An application is in progress for a Municipal Aid Grant for First Avenue Phase 3 & Riverside Drive due July 1, 2023.

**Status:** The Borough was awarded \$209,528.00 in November of 2023.

## 5. Monmouth County 2023 Municipal Park Improvement Grant Program

An application was submitted for Winterstella Park Playground Improvements due July 13, 2023. A public hearing was held July 10, 2023.

**Status:** Application was submitted and approved. Award announcements were expected in October 2023. We are contacting the program for an update.

## 6. NJDCA Boardwalk Preservation Fund

An application is in progress for Stockton Lake bulkhead and promenade due October 31, 2023.

**Status: Application submitted. Award announcements are expected January 2, 2024.**

## 7. 2023 NJDOT Local Transportation Projects Fund (LTPF)

An application is in progress for NJDOT's discretionary grant program to fund the Stockton Lake Bulkhead project. While applications are due by June 2024, it will be submitted as soon as possible.

**Status: Application in progress.**

JJR/KH/sab

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**BOROUGH OF MANASQUAN  
RESOLUTION  
304-2023**

**BE IT RESOLVED** by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

**WHEREAS**, a refund of monies is due to the following:

NAME: Louis Ariante  
504 Morgan Parkway  
Brielle, NJ 08730

AMOUNT OF REFUND DUE: \$400.00

**REASON:** Refund due to owner selling boat.

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the be charged against the General Ledger.

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the December 4, 2023, meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___ YES ___ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
305-2023**

**WHEREAS**, the Borough of Manasquan is desirous of appointing Wrestling Recreation Staff for the 2023/2024 Season; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 4<sup>th</sup> day of December 2023 appoint the following Fall Soccer Recreation Staff to work during the 2023/2024 Season:

Name	Address	Title	Rate of Pay (Hourly/Salary/ Seasonal)	Effective Date From and To	Hours (Part Time/ Seasonal)
Justin Barowski	Point Pleasant	Wrestling Program Coordinator	\$3,500/Salary	November 13, 2023- February 28,2024	6-8 Hours Per Week

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 4, 2023, meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ___YES ___NO						



**BOROUGH OF MANASQUAN  
RESOLUTION  
306-2023**

**RESOLUTION FOR APPROVAL TO SUBMIT A  
GRANT APPLICATION AND EXECUTE A GRANT  
CONTRACT WITH THE NEW JERSEY  
DEPARTMENT OF TRANSPORTATION FOR THE  
LTPF-2024-STOCKTON LAKE BULKHEAD  
IMPROVEMENT-00029 PROJECT**

**NOW, THEREFORE, BE IT RESOLVED** that the Council of Manasquan approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LTPF-2024 Stockton Lake Bulkhead Improvement-00029 to the New Jersey Department of Transportation on behalf of the Borough of Manasquan.

**BE IT FURTHER RESOLVED** that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Manasquan and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council On this 4<sup>th</sup> day of December, 2023

\_\_\_\_\_  
Barbara Ilaria, RMC, CMC

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL \_\_\_\_\_  
Barbara Ilaria, RMC, CMC      Edward G. Donovan, Mayor

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA    ___YES    ___NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
307-2023**

Governor’s Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2020-June 2025

**FORM 1B**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the **Borough of Manasquan**, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Monmouth;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Manasquan, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the **Shore** Municipal Alliance grant for fiscal year **2025** in the amount of:

GCADA Grant	<u>\$ 21,360.00</u>
Cash Match	<u>\$ 5,340.00</u>
In-Kind	<u>\$ 16,020.00</u>

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
*Edward Donovan, Mayor*

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the meeting held on December 4, 2023.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
308-2023**

**BE IT RESOLVED** that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and are hereby authorized to sign the License Agreement for Use of Facilities between the Borough of Manasquan and the Church of St. Denis commencing October 1, 2023 and terminating September 30, 2024.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council at the December 4, 2023, meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
309-2023**

**BE IT RESOLVED** that the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, has authorized the hourly rate increase for the following:

Employee	Borough Department	Part Time Title	Hourly Salary	Effective Date
Frank Servidio	Public Works	Seasonal Laborer	\$20.00 /hr	1/1/2024

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be sent to the above-named employee.

CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the December 4, 2023 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
310-2023**

**BE IT RESOLVED**, the Acting Superintendent of Public Works has recommended the advancement of Victor Kubu and Patrick Padgett from Laborer 1 to the below listed titles and associated salaries:

Employee	Borough Department	New Full Time Provisional Civil Service Title	Pensionable Annual Salary	Effective Date
Victor Kubu	Public Works	General Supervisor, Parks Civil Service Code 06699	\$85,846.72	1/1/2024
Patrick Padgett	Public Works	Equipment Operator Civil Service Code 01746	\$85,846.72	1/1/2024

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be sent to the above named employees.

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held December 4, 2023.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
311-2023**

**WHEREAS**, pursuant to N.J.S.A. 54:4-3.6, a charitable organization may be exempt from taxation; and by the Council of the BOROUGH OF MANASQUAN, County of Monmouth, State of New Jersey,

**WHEREAS**, the Tax Collector shall be and is hereby discharged from collecting 2023 taxes from the following, as per NJ Statute 54:4-3.6 and exempt from all taxes as of the effective date noted for an assessment listed,

**WHEREAS**, 2023 property taxes based on the assessment listed in the 2023 Tax Duplicate are to be cancelled and any monies showing a credit should be immediately refunded to the appropriate property owner as stated.

**WHEREAS**, the Borough Tax Assessor and Tax Collector have reviewed the circumstances surrounding this exemption and refund and have recommended to the Borough Council that the appropriate Borough officials be authorized to issue said exemption and refund,

<b>NAME:</b> SAMARITAN CENTER AT THE JERSEY SHORE	
36 SOUTH STREET	
MANASQUAN, NJ 08736	EFFECTIVE 01/01/2023
BLOCK 66/ LOT 17	PRORATED REFUND: \$5,175.43

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Manasquan that the appropriate Borough officials be and are hereby authorized to issue the cancellation in accordance with N.J.S.A. 54:4-3.6.

I, Barbara Ilaria, Clerk of the Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at their regular December 4, 2023 meeting.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
312-2023**

**RESOLUTION OF THE BOROUGH COUNCIL OF  
THE BOROUGH OF MANASQUAN, COUNTY OF  
MONMOUTH, NEW JERSEY, AUTHORIZING  
ADVERTISEMENT FOR A PART TIME  
RECREATION SUPERVISOR (PROGRAM  
COORDINATOR)**

**WHEREAS**, the Borough of Manasquan is in need of part time Recreation Supervisor (Program Coordinator); and

**NOW, THEREFORE BE IT RESOLVED** on the 4<sup>th</sup> day of December 2023, by the Borough Council of the Borough of Manasquan, hereby authorize the Clerk to advertise for part time Recreation Supervisor (Program Coordinator).

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, Monmouth County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at their regular meeting held on December 4, 2023.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
313-2023**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE  
BOROUGH OF MANASQUAN, MONMOUTH COUNTY,  
NEW JERSEY, AUTHORIZING THE SALE OF 2024  
SEASON BEACH BADGES AND SEASON PARKING  
PERMITS**

**WHEREAS**, fees for the sale of season beach badges are established under the authority of Section 12-2.4 (Fees) and fees for the sale of season parking permits are established under section 12-11 (Season Parking Permit) of Chapter 12 (Beaches and Beachfront) of the Code of the Borough of Manasquan; and

**WHEREAS**, the Borough Council is desirous of authorizing the sale of 2024 season beach badges and season parking passes in December of 2023 in accordance with the below schedule; and

**WHEREAS**, the Borough Council is desirous of maintaining and applying the 2023 fee schedule to the cost of season beach badges and season parking passes for the December, 2023 sale; and

**WHEREAS**, the charge for these items may increase during the 2024 calendar year; and

**NOW, THEREFORE, BE IT RESOLVED**, on this 4th day of December, 2023 by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey as follows:

1. 2024 Season Beach Badges and Season Parking Passes shall be available for sale at 2023 prices and in accordance with the following schedule:

Dates	Time	Beach Items For Sale	Location
December 1, 2023 – September 2, 2024	anytime	On-Line Beach Badges sales begin	Community Pass
December 2 <sup>nd</sup> – December 3 <sup>rd</sup>	9am – 3pm	In Person Parking Pass Sales Only	Manasquan Beach Office 205 Beachfront
December 9 <sup>th</sup> – December 10 <sup>th</sup>	9am – 2pm	In person Parking Pass and Beach Badge sales and pick-ups of pre-purchased items	Manasquan Beach Office 205 Beachfront
December 16 <sup>th</sup> & December 17 <sup>th</sup>	9am – 2pm	In person Parking Pass and Beach Badge sales and pick-ups of pre-purchased items	Manasquan Beach Office 205 Beachfront
December 22 <sup>nd</sup>	12pm – 4pm	In person Parking Pass and Beach Badge sales and pick-ups of pre-purchased items	Manasquan Beach Office 205 Beachfront
December 23 <sup>rd</sup>	9am – 1pm	In person Parking Pass and Beach Badge sales and pick-ups of pre-purchased items	Manasquan Beach Office 205 Beachfront



CERTIFICATION

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Borough Council at the meeting held on December 4, 2023.

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BARBARA ILARIA, RMC, CMC  
Municipal Clerk

	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA ____ YES ____ NO						

**BOROUGH OF MANASQUAN  
RESOLUTION  
314-2023**

**BE IT RESOLVED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk’s Office.

Current Fund	\$2,303,695.31
Water/Sewer Fund	\$19,029.50
Beach Fund	\$12,866.25
Grants	\$900.97
Recreation Trust	\$19,671.79
Misc Trust	\$9,672.11
General Capital	\$5,434.38
E. Virginia Pump Station	\$645.73
Beach Capital	\$645.76

**CERTIFICATION**

I, Barbara Ilaria, Municipal Clerk, Borough of Manasquan, County of Monmouth, New Jersey do hereby certify that the foregoing resolution was duly adopted by the Council at their regular meeting on December 4, 2023.

\_\_\_\_\_  
BARBARA ILARIA, RMC, CMC  
Municipal Clerk

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
BRESNAHAN						
HOLLY						
LEE						
MANGAN						
OLIVERA						
TRIGGIANO						
ON CONSENT AGENDA <input type="checkbox"/> YES <input type="checkbox"/> NO						